

**RESOLUTION OF  
THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT  
D/B/A PARK CITY COMMUNITIES  
RESOLUTION NO: 04-08-16-27**

**SPECIAL BOARD MEETING DATE: APRIL 08, 2016**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACTS TO VARIOUS CONTRACTORS TO PERFORM INDEFINITE QUANTITIES CONTRACT (IQC) FOR VACANCY UNIT TURNOVER AGENCY WIDE AS NEEDED, IN THE NOT TO EXCEED AMOUNT OF \$750,000.00**

Factual Content Certified

Approved:

Resolution Reviewed  
Park City Communities

By: \_\_\_\_\_  
James Slaughter  
Director of Modernization

By: \_\_\_\_\_  
George L. Byers  
Secretary/Executive  
Director

By: \_\_\_\_\_  
Seon Bagot, Esq.  
Legal Analyst

Commissioner **Nieves** submitted the following resolution:

WHEREAS, the Housing Authority of the City of Bridgeport (HACB) solicited for an Indefinite Quantities Contract (IQC) for Vacancy Turnover Agency Wide for the purpose of creating a pool of contractors that the (HACB) may draw upon to contract for work related to preparing vacant units for occupancy on an as-needed-basis; and

WHEREAS, the Authority advertised a Request for Proposal for the Indefinite Quantities Contract (IQC) for Vacancy Turnover Agency Wide on November 1, 2016 and November 8, 2016 in the Connecticut Post, and on November 9, 2016 in the Inner City News, and on November 1, 2016 on the Park City Communities and the Department of Administrative Services website (DAS); and

WHEREAS, thirty (30) firms received solicitation packets; and

WHEREAS, ten (10) firms submitted proposals and responded to the open-ended Request for Proposal; and

WHEREAS, ten (10) of the proposals that were submitted we deemed responsive and responsible bidders; and

WHEREAS, the Authority desires to establish a contractual agreement with multiple contractors in a Indefinite Quantities Environment to ensure that there will be contractors available at all times that a need exists; and

WHEREAS, the open-ended advertisement for potential contractors to join the agency Indefinite Quantity Contract contractors list, so as to maintain a contractor pool that will provided HACB with the ability to renovate all current and future vacancy needs; and

WHEREAS, the funding source will be captured through the 2014 & 2015 Capital funding years; and

WHEREAS, pursuant to the HACB Procurement Policies and Procedures, any expenditure in an amount more than \$50,000.00 requires authorization by the HACB Board of Commissioners; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT:

1. That the Housing Authority of the City of Bridgeport shall award contracts to various contractors in the not-to-exceed amount of \$750,000.00 to perform the Indefinite Quantities Contract (IQC) for Vacancy Unit Turnover Agency Wide; and
2. That the Secretary/Executive Director, be and he is hereby authorized, empowered and directed to execute the contract on behalf of the Authority, and to take any and all such action necessary, ancillary and incidental thereto to fulfill the foregoing purpose; and
3. That this resolution will take effect immediately.

Commissioner **Nightingale** seconded the motion.

BOARD OF COMMISSIONERS VOTE OF FINAL PASSAGE

X – Indicate Vote	NP – Not Present	NV – Not Voting	AB - Abstention		
COMMISSIONERS	AYE	NAY	NP	NV	AB
Nieves	X				
Stack	X				
Ortiz	X				
DeJesus	X				
Nightingale	X				

I hereby certify that the above resolution was adopted by a majority of the Commissioners present at a meeting duly called at which a quorum was present, on April 08, 2016.

---

George L. Byers  
Secretary/ Executive Director

---

Date

# **BHA BOARD RESOLUTION CHECKLIST**

## **PART 1 FACT SHEET**

**Solicitation Type: Bid [X]; RFP [ ]; RFQ [ ]**  
**Title: INDEFINITE QUANTITIES CONTRACT (IQC) FOR VACANCY UNIT TURNOVER AGENCY WIDE**  
**Contract Type: Not-to-exceed**

### **A. Advertising and Bidding Information**

Department Initiated By: Planning & Development		
Name of Generator: Dave Ghio & Caroline Sanchez		
Solicitation Number:	054-PD-15-S	
Name of Newspapers Advertised:	Date	
CT Post	11-01-15 & 11-08-15	
Inner City News (Penfield)	11-09-15	
Department of Administrative Services	11-01-15	
Park City Communities Website	11-01-15	
Bid documents Requested by Contractors:	Total Number	
	Thirty 30	
Bids Submitted by Contractors:	Total Number	
	Ten (10)	
Bids received On:	Date	Time
	Open-ended	N/A
Proposals Opened On:	N/A	

<b><i>B. Selection and Funding Information</i></b>			
Successful Bidder/ Proposal	Name	Address	
	Open-ended – Various Contractors		
Justification for Award:	Responsive and responsible bid		
Contract Amount:	\$ 750,000.00 (Not-to-exceed)		
Contract Period:	365 days		
Funding Information:	CFP 2014 & 2015		
Availability:			
Source:			
Budget Line Item Numbers:			
<b><i>PART II</i></b>			
<b><i>DOCUMENTATION REVIEW</i></b>			
<b><i>B. CURABLE ITEMS</i></b>	<b><i>Construction</i></b>	<b><i>Equipment</i></b>	<b><i>A/E Professional Services/Other</i></b>
HUD 2530 – HUD Disclosure (Over \$50,000)	Yes		
GSA Standard Form 330 (A/E Experience)	N/A		
HUD 5369 – A Representations, Certifications	Yes		
Non-Collusive Affidavit	Yes		
Affirmative Action (Over \$100,000)	Yes		
Statement of Bidders Qualification	Yes		
References	No		
Dun & Bradstreet Report reviewed and acceptable.	Yes		
<b><i>PART III</i></b>			
<b><i>DETERMINATION OF RESPONSIVENESS AND RESPONSIBILITY</i></b>			
<b>Check Yes or No</b>	<b>Yes</b>	<b>No</b>	
The contractor has performed satisfactory on other contracts awarded by the BHA or other agencies, and no adverse information has been received that could bring the contractors/s present responsibility or integrity into question	X		
Contractor is <u>not</u> listed on the Federal or State List of Parties	X		

Excluded from Procurement and Non-Procurement programs dated:		
A review of the contractors financial and technical resources indicated that it is capable of performing the contract (Check Financial Statement and Dun & Bradstreet)	X	
Department Director _____ Date _____		
Contracting Officer _____ Date _____		

**RESOLUTION OF  
THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT  
RESOLUTION NO. 04-08-16-20**

**SPECIAL BOARD MEETING DATE: APRIL 08, 2016**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT IN THE NOT-TO-EXCEED AMOUNT OF \$121,100.00 FOR A PERIOD OF ONE YEAR, WITH CHUTEMASTER ENVIRONMENTAL, INC. FOR REPLACEMENT OF TRASH COMPACTORS AND CHUTES.**

Factual Content Certified

Approved:

Resolution Reviewed

By: \_\_\_\_\_  
James Slaughter  
Director of Modernization

By: \_\_\_\_\_  
George L. Byers  
Secretary/Executive  
Director

By: \_\_\_\_\_  
Seon Bagot, Esq.  
In-House Attorney

Commissioner **Ortiz** submitted the following resolution:

WHEREAS, on February 1, 2016 the Housing Authority of the City of Bridgeport (“HACB”) issued a public solicitation for Replacement of Trash Compactors and Chutes solicitation number 062-PD-16-S; and

WHEREAS, Zero (0) respondents responded before the bid due date of March 4, 2016; and

WHEREAS, Five (5) firms requested IFB solicitation packages, Zero (0) firm submitted a proposal, and Zero (0) firm submitted a No Bid Replay; and

WHEREAS, due to the public exigency for the requirement will not permit a delay resulting from competitive solicitation; and

WHEREAS, the Housing Authority of the City of Bridgeport (“HACB”) recommends a to award as a noncompetitive procurement contract to ChuteMaster Environmental, Inc.; and

WHEREAS, pursuant to the HACB Procurement Policies and Procedures, any expenditure in an amount more than \$50,000.00 requires authorization by the HACB Board of Commissioners; and

WHEREAS, the Authority's staff is recommending award of the contract for Replacement of Trash Compactors and Chutes to ChuteMaster Environmental, Inc. in

an amount not-to-exceed \$121,100.00 for the period May 1, 2016 through April 30, 2017.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT THAT:

1. Award the contract in the not-to-exceed amount of \$121,100.00, to ChuteMaster Environmental, Inc. for a period of one (1) year commencing May 1, 2016 through April 30, 2017, with an option to extend the term of the agreement for one additional year for Replacement of Trash Compactors and Chutes, including the expenditure of such sums as aforesaid, is hereby authorized; and
2. The Secretary/Executive Director, be and he is hereby authorized, empowered and directed to execute and deliver the agreement on behalf of the Authority necessary to effectuate the foregoing, and to take any and all such action necessary, ancillary and incidental thereto to fulfill the foregoing purpose; and
3. This resolution shall take effect immediately.

Commissioner **Nieves** seconded the motion.

BOARD OF COMMISSIONERS VOTE OF FINAL PASSAGE

X – Indicate Vote    NP – Not Present    NV – Not Voting    AB - Abstention

COMMISSIONERS	AYE	NAY	NP	NV	AB
Nieves	X				
Stack	X				
Ortiz	X				
DeJesus	X				
Nightingale	X				

I hereby certify that the above resolution was adopted by a majority of the Commissioners present at a meeting duly called at which a quorum was present, on April 08, 2016.

\_\_\_\_\_  
George Lee Byers  
Secretary/Executive Director

\_\_\_\_\_  
Date



# ***BHA BOARD RESOLUTION CHECKLIST***

## ***PART 1 FACT SHEET***

***Solicitation Type: Bid [X]; RFP [ ]; RFQ [ ]***  
***Title: Boiler Replacement at Trumbull Gardens***  
***Contract Type: Firm Fixed Price***

### ***A. Advertising and Bidding Information***

Department Initiated By: Planning & Development		
Name of Generator: David Ghio		
Solicitation Number: #062-AM-16-S		
Name of Newspapers Advertised:	Date	
CT Post	01-31-16 & 02/07/16	
Inner City News (Penfield)	02/10/16	
El Sol	02/11/16	
N.E. Minority News	02/11/16	
Department of Administrative Services	02/01/16	
PCC Website	02/01/16	
Bid documents Requested by Contractors:	Total Number	
	Five (5)	
Bids Submitted by Contractors:	Total Number	
	Zero (0)	
Bids received and opened on:	Date	Time
	March 4, 2016	4:00 p.m.
Proposals Opened On:	N/A	

<b><i>B. Selection and Funding Information</i></b>		
Successful Bidder/ Proposal	Name	Address
	ChuteMaster Environmental, INC.	
	1640 Vauxhall Road	
	Union, NJ 07083	
Justification for Award:	Only responsive and responsible bid	
Contract Amount:	\$121,100.00(Not-to-Exceed)	
Contract Period:	180 days	
Funding Information:		
Availability:		
Source:	Capital Funds	
Budget Line Item Numbers:		

***PART II  
DOCUMENTATION REVIEW***

<b><i>B. CURABLE ITEMS</i></b>	<b><i>Construction</i></b>	<b><i>Equipment</i></b>	<b><i>A/E Professional Services/Other</i></b>
HUD 2530 – HUD Disclosure (Over \$50,000)	Yes		
GSA Standard Form 330 (A/E Experience)	N/A		
HUD 5369 – A Representations, Certifications	Yes		
Non-Collusive Affidavit	Yes		
Affirmative Action (Over \$100,000)	Yes		
Statement of Bidders Qualification	Yes		
References	No		
Dun & Bradstreet Report reviewed and acceptable.	Yes		

***PART III  
DETERMINATION OF RESPONSIVENESS AND  
RESPONSIBILITY***

<b>Check Yes or No</b>	<b>Yes</b>	<b>No</b>
The contractor has performed satisfactory on other contracts awarded by the BHA or other agencies, and no adverse information has been received that could bring the contractor/s present responsibility or integrity into question	X	
Contractor is <u>not</u> listed on the Federal or State List of Parties Excluded from Procurement and Non-Procurement programs dated:	X	
A review of the contractors financial and technical resources	X	

indicated that it is capable of performing the contract (Check Financial Statement and Dun & Bradstreet)		
Department Director _____	Date _____	
Contracting Officer _____	Date _____	

**RESOLUTION OF  
THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT  
RESOLUTION NO. 04-08-16-18**

**SPECIAL BOARD MEETING DATE: April 08, 2016**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT IN THE NOT TO EXCEED AMOUNT OF ONE MILLION TWO HUNDRED AND FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$1,250,000.00) FOR A PERIOD OF ONE (1) YEAR TO CONSTRUCTION MANAGEMENT SYSTEMS OF AMERICA, LLC. FOR THE BOSTON COMMONS ALTERATIONS & RENOVATIONS**

Factual Content Certified

Approved:

Resolution Reviewed  
Park City Communities

By: \_\_\_\_\_  
James Slaughter  
Director of Modernization

By: \_\_\_\_\_  
George L. Byers  
Secretary/Executive  
Director

By: \_\_\_\_\_  
Seon Bagot, Esq.  
Legal Analyst

Commissioner Nieves submitted the following resolution:

WHEREAS, on October 5, 2015 the Housing Authority of the City of Bridgeport ("HACB") issued a public solicitation for Boston Commons Alterations & Renovations; and

WHEREAS, four respondents responded before the bid due date of November 17, 2015 which included, Construction Management Systems of America, LLC, Hanley Construction, LLC, Haynes Construction Company and L. Holzner Electric Company; and

WHEREAS, based on a review of proposals submitted, it was determined that Construction Management Systems of America, LLC, was the responsible, responsive bidder to provide Boston Commons Alterations & Renovations; and

WHEREAS, HACB seeks to execute a one (1) year contract beginning May 1, 2016 and ending April 30, 2017 for an amount not-to-exceed \$1,250,00.00; and

WHEREAS, pursuant to the HACB Procurement Policies and Procedures, any expenditure in an amount more than \$50,000.00 requires authorization by the HACB Board of Commissioners; and

WHEREAS, the Authority's staff is recommending award of the contract for Boston Commons Alterations & Renovations to Construction Management Systems of America, LLC in an amount not-to-exceed \$1,250,000.00 for the period May 1, 2016 and ending April 30, 2017, for the above referenced services.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT THAT:

1. Award the contract in the not-to-exceed amount of \$1,250,000.00, to Construction Management Systems of America, LLC for a period of one (1) year commencing May 1, 2016 and ending April 30, 2017, for Boston Commons Alterations & Renovations, including the expenditure of such sums as aforesaid, is hereby authorized; and
2. The Secretary/Executive Director, be and he is hereby authorized, empowered and directed to execute and deliver the agreement on behalf of the Authority necessary to effectuate the foregoing, and to take any and all such action necessary, ancillary and incidental thereto to fulfill the foregoing purpose; and
3. This resolution shall take effect immediately.

Commissioner **Ortiz** moved to table the resolution.

Commissioner **Nightingale** seconded the motion to table the resolution.

**BOARD OF COMMISSIONERS VOTE TO TABLE THE RESOLUTION**

X – Indicate Vote    NP – Not Present    NV – Not Voting    AB - Abstention

COMMISSIONERS	AYE	NAY	NP	NV	AB
Nieves	X				
Stack	X				
Ortiz	X				
DeJesus	X				
Nightingale	X				

I hereby certify that the above resolution was adopted by a majority of the Commissioners present at a meeting duly called at which a quorum was present, on April 08, 2016.

\_\_\_\_\_  
George Lee Byers  
Secretary/Executive Director

\_\_\_\_\_  
Date

# ***BHA BOARD RESOLUTION CHECKLIST***

## ***PART I FACT SHEET***

***Solicitation Type: Bid [X]; RFP [ ]; RFQ [ ]***  
***Title: Boston Commons Alterations & Renovations***  
***Contract Type: Not-to-Exceed***

### ***A. Advertising and Bidding Information***

Department Initiated By: Planning & Development		
Name of Generator: David Ghio		
Solicitation Number: #048-PD-15-S		
Name of Newspapers Advertised:	Date	
CT Post	10-04-15 & 10-11-15	
Inner City News - Penfield	10-08-15	
La Voz	10-08-15 – 10-15-15	
N.E. Minority News	10-08-15	
Department of Administrative Services	10-09-15	
PCC Web Site	10-05-15	
Bid documents Requested by Contractors:	Total Number	
	29	
Bids Submitted by Contractors:	Total Number	
	4	
Bids received On:	Date	Time
	November 17, 2015	2:00 p.m.
Proposals Opened On:	N/A	

<b><i>B. Selection and Funding Information</i></b>			
Successful Bidder/ Proposal	Name	Address	
	Construction Management systems of America, LLC		
	1000 Lafayette Blvd, Suite 100		
	Bridgeport, CT 06604		
Justification for Award:	Lowest responsive and responsible bid		
Contract Amount:	\$1,250,000.00(Not-to-Exceed)		
Contract Period:	360 days		
Funding Information:			
Availability:			
Source:	Capital Fund 2014 (CFP14)		
Budget Line Item Numbers:			
<b><i>PART II DOCUMENTATION REVIEW</i></b>			
<b><i>B. CURABLE ITEMS</i></b>	<b><i>Construction</i></b>	<b><i>Equipment</i></b>	<b><i>A/E Professional Services/Other</i></b>
HUD 2530 – HUD Disclosure (Over \$50,000)	N/A		
GSA Standard Form 330 (A/E Experience)	N/A		
HUD 5369 – A Representations, Certifications	Yes		
Non-Collusive Affidavit	Yes		
Affirmative Action (Over \$100,000)	Yes		
Statement of Bidders Qualification	Yes		
References	Yes		
Dun & Bradstreet Report reviewed and acceptable.	Yes		
<b><i>PART III DETERMINATION OF RESPONSIVCENESS AND RESPONSIBILITY</i></b>			
<b>Check Yes or No</b>	<b>Yes</b>	<b>No</b>	
The contractor has performed satisfactory on other contracts awarded by the BHA or other agencies, and no adverse information has been received that could bring the contractors present responsibility or integrity into question			
Contractor is <u>not</u> listed on the Federal or State List of Parties Excluded from Procurement and Non-Procurement programs dated:	X		

A review of the contractors financial and technical resources indicated that it is capable of performing the contract (Check Financial Statement and Dun & Bradstreet)		
Department Director _____ Date _____		
Contracting Officer _____ Date _____		



**RESOLUTION OF  
THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT  
RESOLUTION NO. 04-08-16-17**

**SPECIAL BOARD MEETING DATE: April 08, 2016**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT IN THE NOT TO EXCEED AMOUNT OF ONE HUNDRED AND TWENTY FOUR THOUSAND THREE HUNDRED DOLLARS AND ZERO CENTS (\$124,300.00) FOR A PERIOD OF ONE (1) YEAR TO SHORELINE RESTORATION, LLC. FOR THE C.F. GREENE APARTMENTS INTERIOR FINISHES**

Factual Content Certified

Approved:

Resolution Reviewed  
Park City Communities

By: \_\_\_\_\_  
James Slaughter  
Director of Modernization

By: \_\_\_\_\_  
George L. Byers  
Secretary/Executive  
Director

By: \_\_\_\_\_  
Seon Bagot, Esq.  
Legal Analyst

Commissioner **Nieves** submitted the following resolution:

WHEREAS, on January 11, 2016 the Housing Authority of the City of Bridgeport ("HACB") issued a public solicitation for C.F. Greene Apartments Interior Finishes; and

WHEREAS, four respondents responded before the bid due date of February 17, 2016 which included, AM Electric Company, LLC, L. Holzner Electric Company, MDF Coatings, LLC, and Shoreline Restoration, LLC; and

WHEREAS, based on a review of proposals submitted, it was determined that Shoreline Restoration, LLC, was the responsible, responsive bidder to provide C.F. Greene Apartments Interior Finishes; and

WHEREAS, HACB seeks to execute a one (1) year contract beginning May 1, 2016 and ending April 30, 2017 for an amount not-to-exceed \$124,300.00; and

WHEREAS, pursuant to the HACB Procurement Policies and Procedures, any expenditure in an amount more than \$50,000.00 requires authorization by the HACB Board of Commissioners; and

WHEREAS, the Authority's staff is recommending award of the contract for C.F. Greene Apartments Interior Finishes to Shoreline Restoration, LLC in an amount not-to-exceed \$124,300.00 for the period May 1, 2016 and ending April 30, 2017, for the above referenced services.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT THAT:

1. Award the contract in the not-to-exceed amount of \$124,300.00, to Shoreline Restoration, LLC for a period of one (1) year commencing May 1, 2016 and ending April 30, 2017, for C.F. Greene Apartments Interior Finishes, including the expenditure of such sums as aforesaid, is hereby authorized; and
2. The Secretary/Executive Director, be and he is hereby authorized, empowered and directed to execute and deliver the agreement on behalf of the Authority necessary to effectuate the foregoing, and to take any and all such action necessary, ancillary and incidental thereto to fulfill the foregoing purpose; and
3. This resolution shall take effect immediately.

Commissioner **Nightingale** seconded the motion

BOARD OF COMMISSIONERS VOTE OF FINAL PASSAGE

X – Indicate Vote    NP – Not Present    NV – Not Voting    AB - Abstention

COMMISSIONERS	AYE	NAY	NP	NV	AB
Nieves	X				
Stack	X				
Ortiz	X				
DeJesus	X				
Nightingale	X				

I hereby certify that the above resolution was adopted by a majority of the Commissioners present at a meeting duly called at which a quorum was present, on April 08, 2016

\_\_\_\_\_  
George Lee Byers  
Secretary/Executive Director

\_\_\_\_\_  
Date

# **BHA BOARD RESOLUTION CHECKLIST**

## **PART I FACT SHEET**

**Solicitation Type: Bid [X]; RFP [ ]; RFQ [ ]**  
**Title: Boston Commons Alterations & Renovations**  
**Contract Type: Not-to-Exceed**

### **A. Advertising and Bidding Information**

Department Initiated By: Planning & Development		
Name of Generator: David Ghio		
Solicitation Number: #057-PD-16-S		
Name of Newspapers Advertised:	Date	
CT Post	01-10-16 & 01-17-16	
Inner City News - Penfield	01-18-16	
El Sol News	01-14-16	
N.E. Minority News	01-14-16	
Department of Administrative Services	01-11-16	
PCC Web Site	01-11-16	
Bid documents Requested by Contractors:	Total Number	
	41	
Bids Submitted by Contractors:	Total Number	
	4	
Bids received On:	Date	Time
	February 12, 2016	2:00 p.m.
Proposals Opened On:	N/A	

<b><i>B. Selection and Funding Information</i></b>		
Successful Bidder/ Proposal	Name	Address
	Shoreline Restoration, LLC	
	176 Tyler Street	
	East Haven, CT 06512	
Justification for Award:	Lowest responsive and responsible bid	
Contract Amount:	\$124,300.00(Not-to-Exceed)	
Contract Period:	360 days	
Funding Information:		
Availability:		
Source:	Capital Fund (Stimulus)	
Budget Line Item Numbers:		

***PART II  
DOCUMENTATION REVIEW***

<b><i>B. CURABLE ITEMS</i></b>	<b><i>Construction</i></b>	<b><i>Equipment</i></b>	<b><i>A/E Professional Services/Other</i></b>
HUD 2530 – HUD Disclosure (Over \$50,000)	N/A		
GSA Standard Form 330 (A/E Experience)	N/A		
HUD 5369 – A Representations, Certifications	Yes		
Non-Collusive Affidavit	Yes		
Affirmative Action (Over \$100,000)	Yes		
Statement of Bidders Qualification	Yes		
References	Yes		
Dun & Bradstreet Report reviewed and acceptable.	Yes		

***PART III  
DETERMINATION OF RESPONSIVENESS AND  
RESPONSIBILITY***

<b>Check Yes or No</b>	<b>Yes</b>	<b>No</b>
The contractor has performed satisfactory on other contracts awarded by the BHA or other agencies, and no adverse information has been received that could bring the contractors present responsibility or integrity into question		
Contractor is <u>not</u> listed on the Federal or State List of Parties Excluded from Procurement and Non-Procurement programs dated:	X	
A review of the contractors financial and technical resources		

indicated that it is capable of performing the contract (Check Financial Statement and Dun & Bradstreet)		
Department Director _____	Date _____	
Contracting Officer _____	Date _____	

**RESOLUTION OF  
THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT  
RESOLUTION NO. 04-08-16-19**

**SPECIAL BOARD MEETING DATE: April 08, 2016**

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT IN THE NOT-TO-EXCEED AMOUNT OF \$90,000.00 FOR A PERIOD OF ONE YEAR, WITH AN OPTION FOR A SECOND YEAR WITH DIVERSIFIED PROPERTY IMPROVEMENT, LLC FOR IQC for Trumbull Gardens Townhouse Roof Replacement Project.**

Factual Content Certified      Approved:      Resolution Reviewed  
Park City Communities

By: _____ James Slaughter Director of Modernization	By: _____ George L. Byers Secretary/Executive Director	By: _____ Seon Bagot, Esq. Legal Analyst
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Commissioner **Nieves** submitted the following resolution:

WHEREAS, the Housing Authority of the City of Bridgeport (“HACB”) requested pricing for an indefinite quantity contract (IQC) for Trumbull Gardens Townhouse Roof Replacement Project; and

WHEREAS, Three (3) respondents responded which included, Diversified Property Improvement, LLC; T.J. Nagy Roofing, LLC; Smart Care Exteriors, LLC; and

WHEREAS, based on a review of proposals submitted, it was determined that DIVERSIFIED PROPERTY IMPROVEMENT, LLC, was the responsible, responsive bidder to provide an IQC for Trumbull Gardens Townhouse Roof Replacement Project; and

WHEREAS, HACB seeks to execute a one (1) year contract beginning April 18th, 2016 and ending April 17th, 2017 for an amount not-to-exceed \$90,000.00 with the option to renew and extend the contract term for an additional one year; and

WHEREAS, pursuant to the HACB Procurement Policies and Procedures, any expenditure in an amount more than \$50,000.00 requires authorization by the HACB Board of Commissioners; and

WHEREAS, the Authority's staff is recommending award of the contract for IQC for Trumbull Gardens Townhouse Roof Replacement Project to DIVERSIFIED PROPERTY IMPROVEMENT, LLC in an amount not-to-exceed \$90,000.00 for the period April 18th, 2016 through April 17th, 2017, with an option to extend the term for one (1) additional year, for the above referenced services.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE CITY OF BRIDGEPORT THAT:

1. Award the contract in the not-to-exceed amount of \$90,000.00, to DIVERSIFIED PROPERTY IMPROVEMENT, LLC, for a period of one (1) year commencing April 18th, 2016 through April 17th, 2017, with an option to extend the term of the agreement for one additional year for IQC for Trumbull Gardens Townhouse Roof Replacement Project, including the expenditure of such sums as aforesaid, is hereby authorized; and
2. The Secretary/Executive Director, be and he is hereby authorized, empowered and directed to execute and deliver the agreement on behalf of the Authority necessary to effectuate the foregoing, and to take any and all such action necessary, ancillary and incidental thereto to fulfill the foregoing purpose; and
3. This resolution shall take effect immediately.

Commissioner **Ortiz** seconded the motion.

BOARD OF COMMISSIONERS VOTE OF FINAL PASSAGE

X – Indicate Vote    NP – Not Present    NV – Not Voting    AB - Abstention

COMMISSIONERS	AYE	NAY	NP	NV	AB
Nieves	X				
Stack	X				
Ortiz	X				
DeJesus	X				
Nightingale	X				

I hereby certify that the above resolution was adopted by a majority of the Commissioners present at a meeting duly called at which a quorum was present, on April 08, 2016.

\_\_\_\_\_  
George Lee Byers  
Secretary/Executive Director

\_\_\_\_\_  
Date

# **BHA BOARD RESOLUTION CHECKLIST**

## **PART I FACT SHEET**

**Solicitation Type: Bid [X]; RFP [ ]; RFQ [ ]**  
**Title: IQC for Trumbull Gardens Townhouse Roof Replacement Project**  
**Contract Type: Firm Fixed Price**

### **A. Advertising and Bidding Information**

Department Initiated By:	Trumbull Gardens	
Name of Generator:	Jed Ferrante	
Solicitation Number:	Small Procurement	
Name of Newspapers Advertised:	N/A	
CT Post	N/A	
Inner City News (Penfield)	N/A	
El Sol	N/A	
N.E. Minority News	N/A	
Department of Administrative Services	N/A	
Park City Communities Website	N/A	
Bid documents Requested by Contractors:	Total Number	
	1	
Bids Submitted by Contractors:	Total Number	
	Three (3)	
Bids received On:	Date	Time
	Small procurement under \$100,000	N/A.
Proposals Opened On:	N/A	



<b><i>B. Selection and Funding Information</i></b>		
Successful Bidder/ Proposal	Name	Address
	DIVERSIFIED PROPERTY IMPROVEMENT, LLC	
	186 Church Hill Rd	
	Trumbull, CT 06611	
Justification for Award:	Lowest responsive and responsible bid	
Contract Amount:	\$90,000.00(Firm-Fixed Price)	
Contract Period:	180 days	
Funding Information:	Capital Fund Program Grant	
Availability:	Immediate	
Source:	2014 CFP Grant	
Budget Line Item Numbers:	1460	

***PART II  
DOCUMENTATION REVIEW***

<b><i>B. CURABLE ITEMS</i></b>	<b><i>Construction</i></b>	<b><i>Equipment</i></b>	<b><i>A/E Professional Services/Other</i></b>
HUD 2530 – HUD Disclosure (Over \$50,000)	Yes		
GSA Standard Form 330 (A/E Experience)	N/A		
HUD 5369 – A Representations, Certifications	Yes		
Non-Collusive Affidavit	Yes		
Affirmative Action(Over \$100,000)	N/A		
Statement of Bidders Qualification	Yes		
References	Yes		
Dun & Bradstreet Report reviewed and acceptable.	Yes		

***PART III  
DETERMINATION OF RESPONSIVENESS AND  
RESPONSIBILITY***

<b>Check Yes or No</b>	<b>Yes</b>	<b>No</b>
The contractor has performed satisfactory on other contracts awarded by the BHA or other agencies, and no adverse information has been received that could bring the contractor/s present responsibility or integrity into question	Yes	
Contractor is <u>not</u> listed on the Federal or State List of Parties Excluded from Procurement and Non-Procurement programs dated:	Yes, unrestricted	

A review of the contractors financial and technical resources indicated that it is capable of performing the contract (Check Financial Statement and Dun & Bradstreet)	Complete	
Department Director _____ Date _____		
Contracting Officer _____ Date _____		